

# REQUEST TO TAKE ONLINE COURSES

Student Last Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
 Student First Name \_\_\_\_\_ Student ID #: \_\_\_\_\_  
 E-mail address: \_\_\_\_\_ Expected date of graduation: \_\_\_\_\_  
 Major: \_\_\_\_\_

\_\_\_\_\_  
 Program Advisor's Approval Signature Required

		✓ Course Requested	Semester/Year
<b>UTA Equivalent of:</b> <b>ACCT 6305/MBAO 6311</b> Accounting Analysis (Financial)	<b>ACCT 5301</b> (UT Dallas)		
<b>UTA Equivalent of:</b> <b>MECO 6303/MBAO 6312</b> Economic Analysis	<b>ECON 5311</b> (UT Dallas)		
<b>UTA Equivalent of:</b> <b>MANA 6330/MBAO 6313</b> Management	<b>MANA 5312</b> (UT Pan American)		
<b>UTA Equivalent of:</b> <b>MRKT 6310/MBAO 6315</b> Marketing	<b>MARK 5311</b> (UT Permian Basin)		
<b>UTA Equivalent of:</b> <b>MANA 6360/MBAO 6334</b> Production and Operations Management	<b>OPMA 5361</b> (UT Brownsville)		
<b>FINA 5311/MBAO 6316</b> Business Financial Management (Finance) <i>(FINA 5311 is NOT offered for Fall semesters)</i>	(UT Arlington)		
<b>MANA 5336 /MBAO 6395</b> Strategic Management	(UT Arlington)		

Enrollment is first offered to Online MBA students because class enrollment is limited. Due to limited spaces in the courses, not all requests can be granted. If space is available, Non-MBA Online students may be granted permission to take an online course. If you are given permission to enroll and you are NOT an Online MBA student, you will have to set up an account via: <http://www.utcoursesonline.org/>

Any Non-MBA Online student requesting an online course will not receive a decision until approximately **3 weeks** before the semester begins. You will receive an email confirmation that your faxed form was received. If you do not receive an email confirmation within two days, send an email to [linda@uta.edu](mailto:linda@uta.edu). Once a decision has been made regarding your request, you will receive an email. There will be no need for continual contact regarding your request.

**Students who are not in the MBA Online program will be required to transfer the course to UT Arlington. Grades below the grade of "B" (3.0 gpa) do not qualify as transfer courses.**

**Please provide justification for requesting permission to take the online course. Please feel free to add an additional page to your request if the space below is not sufficient. You must have extenuating circumstances to qualify.**

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**Please fax the completed form to: Graduate Business Services Office**  
**(817) 272-5799.**

FOR GSB USE ONLY	DATE RECEIVED	APPROVED	
		YES	NO