

UTA Accounting Internship Program

Want a job when you graduate? Start with an internship.

Start looking now.

Why an internship?

- 1) **Be more competitive** when you graduate. Compared to your peers you will be:
 - a. More Experienced-you have an accounting-related position to put on your resume.
 - b. More Qualified-you have taken your classroom knowledge and applied it in the real world. And you have taken that real-world knowledge back to the classroom.
 - c. More Connected-you will make important connections during your internship. In fact, most accounting firms and many major companies hire **all** of their entry level staff from their internship programs. *If you want to work for a Big 4 or a national accounting firm you need to get an internship to get a full-time position!*

2) **Try out a career choice** BEFORE you graduate. Interns at most accounting firms do the same kind of work as entry level staff. Test the waters before you dive into a full-time career.

3) **Earn three hours of college credit** when you enroll in an internship course. You can complete an internship for college credit or just for your own experience. The choice is yours.

4) **Earn some \$\$\$\$!** Ever met a college student who couldn't use some cash? Most accounting internships offer attractive hourly compensation in addition to the invaluable on the job training you will receive.

5) **Full-time internship and full-time student.** During "busy season" in the spring students can work full-time for the first half of the semester and then take classes the second half. Ask your academic advisor for details.

6) **Flexible opportunities.** Internships don't have to be in the DFW area, don't have to be jobs limited to one semester, and don't have to be with public accounting firms.

How do I get one?

Six steps to getting the internship you really want:

1) **Start early!** Accounting students should start looking for internships at least two years before their anticipated graduation date. **This is usually about the time students are enrolled in ACCT 3311 or 3312.** Some of the larger firms make hiring decisions a year or so before the actual start date of the internship. **New Master's students should start the recruiting process their first semester.**

2) **Register with The Career Center.** This is the best place to begin. They can help you perfect your resume, practice your interview skills, and find an internship. Register with The Career Center your sophomore year or ASAP after that. You will need to start checking their interview calendar once or twice a week so that you do not miss the opportunity to interview with the firms you want to work for.

The Career Center

Phone: 817-272-2932

Davis Hall, Room 216

Email: careers@uta.edu

3) **Enroll in ACCT 4133**, Professionalism in Accounting, the semester after you take 3311.

4) **Attend these events in Fall 2017/Spring 2018:**

Chili Cook-off: October 28. Attend this fun, family friendly event ready to taste some chili, play some field games, and mingle with accounting firms and accounting alumni. Get involved by joining the AS or BAP committees.

AS/BAP Career Center Meeting: October 13. The Career Center and Internship Coordinator will get you ready for Firm Night and you can register for speed networking.

Firm Night: February 16, 2018. Wear your business formal attire and bring your questions and resumes to meet with area accounting firms interested in hiring our students. Be sure to sign up for a speed networking spot.

Career Center All-Majors Job Fair: September and February. Suit up and bring your resumes to network with over 100 companies interested in UTA students.

5) **Get involved!** Students should also become involved with our accounting student groups, Beta Alpha Psi and Accounting Society. The two groups interact extensively with the firms who hire our students. Participation is an excellent way to network with the firms and to stay in the loop about job opportunities and recruiting schedules at most of the accounting firms.

- 6) **Make yourself attractive.** There are a few things that you can do to improve your chances of being selected for an interview and of actually receiving a job offer.
- a. Get your resume critiqued at The Career Center. If your resume isn't up to scratch, you'll never get the chance to impress recruiters in person.
 - b. Sign up for Mock Interviews at The Career Center to practice your interview skills to make the best possible impression on those initial interviews. Preparing before an interview can make all the difference.
 - c. Sign up for Workshops at The Career Center. Workshops scheduled each semester cover networking skills, business etiquette, dining etiquette and other topics. The busiest months are September and February, so be sure to check the calendar.
 - d. Network by attending as many Accounting Society, Beta Alpha Psi and other events as you can. The more involved you are, the broader your network and the more comfortable you will become in front of the firms who are recruiting you.
 - e. Get good grades. The higher your GPA, the better your chances, especially in accounting courses. The larger firms often require a 3.0-3.5 in accounting coursework.
 - f. Get advice. Be sure to take advantage of all the resources available to you as a student. This includes The Career Center, your professors, and your peers who are already working. Never be shy about asking questions and getting the guidance you need to succeed.

Have an internship and want college credit?

You will need to complete some paperwork and get approved by your academic advisor and internship coordinator. **The deadline is about two weeks before classes begin.** Contact Sandra Bitenc if you would like to enroll.

Want to know more?

Internship questions: Sandra Bitenc, Internship Coordinator
(Accounting) bitenc@uta.edu.

Career Center and HireAMaverick questions: Nikki Dickens, Career Development Center nikki@uta.edu.

Accounting Society: Dr. Gene Elrod, Faculty Advisor elrod@uta.edu.

Beta Alpha Psi: Cheri Henderson, Faculty Advisor chenderson@uta.edu.